



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement **2014/2015 – 2020/2021²** **between programme countries**

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details⁴ (email, phone)	Website (eg. of the course catalogue)
Universität Hamburg Institutional Coordinator	D HAMBURGO 1	Dr. Torsten Szobries Department of International Affairs, Mittelweg 177, D-20148 Hamburg, Germany Tel: + 49 40 42838-7932 Fax: +49 40 42838 77607 hochschulkoordination.erasmus@verw.uni-hamburg.de	http://www.uni-hamburg.de/ Course catalogue: https://www.stine.uni-hamburg.de/

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		For questions concerning incoming and outgoing students please refer to the contact person below	
Universität Hamburg Departmental Coordinator	D HAMBURG0 1	Prof. Dr. Yavuz Köse Asien-Afrika-Institut Turkologie Edmund-Siemers-Allee 1 (Flügel Ost) 20146 Hamburg Tel.: +49-(0)40-42838-3206 Fax: +49-(0)40-42838-5674	http://www.aai.uni-hamburg.de/tuerkeieuropa/
Dokuz Eylül University	TR IZMIR01	1) Erasmus Institutional Coordinator: Prof. Dr. M. Banu DURUKAN SALI banu.durukan@deu.edu.tr Tel: +90 232 412 1659 2) Bilateral Agreement Contact: Sevim Tufenk , MSc. sevim.tufenk@deu.edu.tr Tel: +90 232 4121652 3) Departmental Contact: Res. Assls. Mustafa Kırısman Atatürk İlkeleri ve İnkılap Tarihi Enstitüsü Tınaztepe Yerleşkesi, 35390 Buca- İzmir/TURKIYE Tel: +90 (232) 3017937 Fax: +90 (232) 4539907 E-mail: mustafa.kirisman@deu.edu.tr	www.deu.edu.tr www.international.deu.edu.tr http://www.deu.edu.tr/ders-katalog/eng/index.html

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISC ED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of students, student months (=sum)*]	Student Mobility for Traineeships *

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

D HAMBURG01	TR IZMIR01	222	Languages	2 nd 3 rd	2 (2x5) = 10 months	---
TR IZMIR01	D HAMBURG01	222	Languages	2 nd 3 rd	2 (2x5) = 10 months	---

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Sub ject are a cod e * [ISC ED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
D HAMBURG01	TR IZMIR01	222	Languages	1 X 1 week, 8 teaching hours	---
TR IZMIR01	D HAMBURG01	222	Languages	1 X 1 week, 8 teaching hours	---

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject	Language of	Language of	Recommended language of instruction level ⁶
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⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]	area	instruc- tion 1	instruc- tion 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D HAMBURG01	222	German	---	B1	B2
TR IZMIR01	222	Turkish		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Additional requirements for Universität Hamburg

The sending university will screen and select candidates for exchange studies in accordance with its applicable rules and regulations. The receiving institution will accept the candidates selected by the sending institution if mutually acceptable academic and/or professional qualifications and standards are met. However, the receiving university has the right to make the final decision on the admission of candidates nominated for exchange. Admission to a specific course is subject to the exchange student being satisfactorily qualified for the chosen area of study and/or course level, and availability.

The Universität Hamburg welcomes students and staff with disabilities and has the infrastructure to support people with disabilities. Please contact the Institutional Coordinator to obtain further information concerning the support available in your respective Institute or school. You will find information on the support available at <http://www.uni-hamburg.de/studieren-mit-behinderung.html>

Additional requirements for Dokuz Eylül Üniversitesi

The sending university will screen and select candidates for exchange studies in accordance with its applicable rules and regulations. The receiving institution will accept the candidates selected by the sending institution if mutually acceptable academic and/or professional qualifications and standards are met. However, the receiving university has the right to make the final decision on the admission of candidates nominated for exchange. Admission to a specific course is subject to the exchange student being satisfactorily qualified for the chosen area of study and/or course level, and availability. Dokuz Eylül University welcomes students and staff with disabilities and has the infrastructure to support people with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D HAMBURG01	15 th May	15 th November
TR IZMIRO1	Nomination: May 15th Application: June 15th	Nomination: November 15th Application: December 15th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 10 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement shall become effective from the academic year 2014/15 and shall remain in effect until the academic year 2020/21. The agreement may be terminated by either contracting party giving at least six (6) months' written notice. However, any exchange in progress will continue until completed. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Universität Hamburg (D Hamburg01):

Universität Hamburg does not fully comply with the ECTS grading system. The grading scheme usually comprises five levels (with numerical equivalents; intermediate grades may be given):

- "**Sehr Gut**" (1) = Very Good;
- "**Gut**" (2) = Good;
- "**Befriedigend**" (3) = Satisfactory;
- "**Ausreichend**" (4) = Sufficient;
- "**Nicht ausreichend**" (5) = Non-Sufficient/Fail.

The minimum passing grade is "**Ausreichend**" (4). Verbal designations of grades may vary in some cases and for doctoral degrees.

Dokuz Eylul University (TR IZMIRO1)

The grading scheme usually comprises nine levels (with numerical and verbal equivalents):

90-100	AA
85-89	BA
80-84	BB
75-79	CB is the minimum passing grade
70-74	CC
65-69	DC
60-64	DD
50-59	FD
49 and Below	FF

The minimum passing grade is CB (75-79). In doctorate program the minimum passing grade is 80 (BB).

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D HAMBURG01		http://www.uni-hamburg.de/internationales/studieren-ander-uhh/einreisevisum_e.html
TR IZMIR01	Tuba Akunal tuba.akunal@deu.edu.tr Tel: +90 232 4121045	http://international.deu.edu.tr/index.php/en/ https://www.evisa.gov.tr/en/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D HAMBURG01		www.uni-hamburg.de/ersteschritte
TR IZMIR01	Tuba Akunal tuba.akunal@deu.edu.tr Tel: +90 232 4121045	http://www.deu.edu.tr/ders-katalog/eng/eng-d4.html

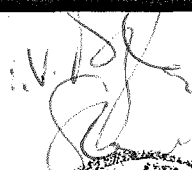



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D HAMBURG01		www.uni-hamburg.de/ersteschritte
TR IZMIRO1	Tuba Akunal tuba.akunal@deu.edu.tr Tel: +90 232 4121045	http://www.deu.edu.tr/ders-katalog/eng/eng-d2.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
D HAMBURG01	Dr. Andrea Schultze, Head of International Department	2/1/14	 
TR IZMIRO1	Prof. Dr. Recep YAPAREL Vice Rector	17/12/2013	 

Universität Hamburg
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Referat 51: Internationale
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⁷ Scanned signatures are accepted