



# Erasmus+ Programme

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-2020** **between programme countries**

### **[Minimum requirements]**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### **A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details</b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
University of Lodz  Faculty of International and Political Studies	PL LODZ01	<b>Institutional Erasmus Coordinator:</b> Prof. Eleonora Bielawska-Batorowicz <a href="mailto:ebator@uni.lodz.pl">ebator@uni.lodz.pl</a>  <b>Faculty Erasmus Coordinator</b> Dr Pawel Bryla <a href="mailto:pbryla@uni.lodz.pl">pbryla@uni.lodz.pl</a>  <b>Administrative contact:</b> International Relations Office Poland, Lodz, 90-131 65 Narutowicza Str. email: <a href="mailto:bwz@uni.lodz.pl">bwz@uni.lodz.pl</a> (agreements and outgoing students) <a href="mailto:iso@uni.lodz.pl">iso@uni.lodz.pl</a> (incoming students) Tel: + 48 42 635 4037 Fax: + 48 42 635 4789	<a href="http://www.iso.uni.lodz.pl">www.iso.uni.lodz.pl</a>

Dokuz Eylül University	TR IZMIR 01	<b>1) Erasmus Institutional Coordinator:</b> Prof. Dr. M. Banu DURUKAN SALI <a href="mailto:banu.durukan@deu.edu.tr">banu.durukan@deu.edu.tr</a> Tel: +90 232 412 1659 <b>2) Bilateral Agreement Contact:</b> Sevim Tufenk, MSc. <a href="mailto:sevim.tufenk@deu.edu.tr">sevim.tufenk@deu.edu.tr</a> Tel: +90 232 4121652 <b>3) Faculty Contact</b> Assis. Prof. Dr. Esra Coker <a href="mailto:esra.coker@deu.edu.tr">esra.coker@deu.edu.tr</a> Tel: +90 232 30118679 <b>4) Department Contact</b> Dr. Aysegul Gundogdu <a href="mailto:aysegul.gundogdu@deu.edu.tr">aysegul.gundogdu@deu.edu.tr</a> Res. Asst. Damla Taninmis <a href="mailto:damla.taninmis@deu.edu.tr">damla.taninmis@deu.edu.tr</a> Tel: + 90 232 3018649 Fax: + 90 232 4539093	<a href="http://www.deu.edu.tr">www.deu.edu.tr</a>  <a href="http://www.international.deu.edu.tr">www.international.deu.edu.tr</a> <a href="http://www.deu.edu.tr/ders-katalog/eng/index.html">http://www.deu.edu.tr/ders-katalog/eng/index.html</a>
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## B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods of average duration*]
PL LODZ01	TR IZMIR 01	0312	Political sciences and civics/American Studies	1 <sup>st</sup> , 2 <sup>nd</sup>	3 students each per one year
TR IZMIR 01	PL LODZ01	222	Languages and Philological Sciences	1 <sup>st</sup> , 2 <sup>nd</sup>	3 students each per one year

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subject area	Subject area name	Number of staff
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	code * [ISCED]	* [Subject area]	mobility periods Staff Mobility for Teaching [total number of days of teaching periods or average duration *]
PL LODZ01	TR IZMIR 01	0312	Political sciences and civics/American Studies	2 staff per one week
TR IZMIR 01	PL LODZ01	0312	Languages and Philological Sciences	5 days (2 staff mobility)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level Student Mobility for Studies [Minimum recommended level: B1]
PL LODZ01	Political sciences and civics/American Studies	English	English B1	English B2
TR IZMIR 01	Languages and Philological Sciences	English	B1, better B2	B2 Recommended

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

**PL LODZ01:** UL welcomes students with disabilities. While sending the nomination letter, please inform the International Students Office (10 months prior to arrival) about students with disabilities in order to provide the proper support to these students. The University of Lodz has the infrastructure to welcome students with some types of disabilities.

**PL LODZ01:** See more [www.iso.uni.lodz.pl](http://www.iso.uni.lodz.pl)

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL LODZ01	30 <sup>th</sup> June online application <a href="https://enrolment.uni.lodz.pl/">https://enrolment.uni.lodz.pl/</a>	15 <sup>th</sup> December online application <a href="https://enrolment.uni.lodz.pl/">https://enrolment.uni.lodz.pl/</a>
TR IZMIR 01	Nomination: May 15 <sup>th</sup> Application: June 15 <sup>th</sup>	Nomination: May 15 <sup>th</sup> Application: June 15 <sup>th</sup>

[\* to be adapted in case of a trimester system]

2. **PL LODZ01:** The receiving institution will send its conditional decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

Grading system at the University of Lodz <http://iso.uni.lodz.pl/erasmus/ects-system>

#### TR IZMIR 01: Relative Grading System

Grade	Letter	Coefficient
90-100	AA	4.00
85-89	BA	3.50
80-84	BB	3.00
75-79	CB	2.50
70-74	CC	2.00
65-69	DC	1.50
60-64	DD	1.00
50-59	FD	0.50
49 and under	FF	0.00

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
PL LODZ01	International Students Office <a href="mailto:iso@uni.lodz.pl">iso@uni.lodz.pl</a> Tel: + 48 42 635 47 90	<a href="http://www.iso.uni.lodz.pl">www.iso.uni.lodz.pl</a>
TR IZMIR 01	<a href="mailto:erasmus.incoming@deu.edu.tr">erasmus.incoming@deu.edu.tr</a> Tel: +90 232 4121639	<a href="http://international.deu.edu.tr/index.php/en/">http://international.deu.edu.tr/index.php/en/</a> <a href="https://www.evisa.gov.tr/en/">https://www.evisa.gov.tr/en/</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
PL LODZ01	International Students Office <a href="mailto:iso@uni.lodz.pl">iso@uni.lodz.pl</a> Tel: + 48 42 635 47 90	<a href="http://www.iso.uni.lodz.pl">www.iso.uni.lodz.pl</a>
TR IZMIR 01	<a href="mailto:erasmus.incoming@deu.edu.tr">erasmus.incoming@deu.edu.tr</a> Tel: +90 232 4121639	<a href="http://www.deu.edu.tr/ders-katalog/eng/eng-d4.html">http://www.deu.edu.tr/ders-katalog/eng/eng-d4.html</a>

## **4. Housing**

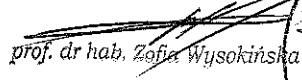
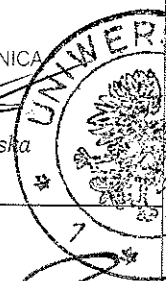
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
PL LODZ01	International Students Office <a href="mailto:iso@uni.lodz.pl">iso@uni.lodz.pl</a> Tel: + 48 42 635 47 90	<a href="http://www.iso.uni.lodz.pl">www.iso.uni.lodz.pl</a>
TR IZMIR 01	<a href="mailto:erasmus.incoming@deu.edu.tr">erasmus.incoming@deu.edu.tr</a>	<a href="http://www.deu.edu.tr/ders-">http://www.deu.edu.tr/ders-</a>

	Tel: +90 232 4121639	katalog/eng/eng-d2.html
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**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
PL LODZ01	Prof. Zofia Wysokińska Pro-rector in Charge of International Relations	18, 09 2014	<p>PROREKTOR DS. WSPÓLPRACY Z ZAGRANICĄ UNIWERSYTETU ŁÓDZKIEGO</p>  
TR IZMIR 01	Prof.Dr. Recep YAPAREL Vice Rector	01/09/14	