

ERASMUS STUDENT WORK PLACEMENT IN THE CZECH REPUBLIC

EMPLOYER INFORMATION	
Name of organization	TURISTICO s.r.o.
Address incl. post code	Tynska 1053/21, Praha 1, 11000
Telephone	00420 224 808 224
E-mail	info@turistico.cz
Website	www.turistico.cz
Number of employees	6
Short description of the company	Turistico s.r.o. operates in the field of turism. Turistico s.r.o. is DMC (destination management company) and tour operator in the area of Central Europe. Our clients are formost Spanish and Portugues speaking turists.
Other	

CONTACT DETAILS	
Contact person for this placement	Martin Topinka
Department and designation / job title	Director
Direct telephone number	00420 602 625 396
E-mail address	martint@turistico.cz

PLACEMENT INFORMATION

Department / Function	Reservations and transfers
Description of activities	Reservations in the hotels, organization of transfers airport-hotel and vice versa, direct contact with the clients
Location	Center of Prague, our office is near the Old Town Square
Duration	April – Oktober 2013
Working hours per week	40
Accommodation	No provided
Details of financial and “in kind” support to be provided	To be detailed
Other	

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and level of competence required	Spanish (high level) or Portuguese (high level), English (intermediate)
Computer skills and level of skills required	MS OFFICE, EMAIL, INTERNET
Drivers license	NOT NECESSARY
Other	

INFORMATION PROVIDED BY

Name	Alena Heverova
Department / Function	Operation Manager Prague
E-mail address	alengah@turistico.cz
Phone number(s)	00420 602 286 040
Date	1.3.2013