

Placement Offer Form

CMEPIUS, Ob železnici 30 a, 1000 Ljubljana, Slovenia
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EMPLOYER INFORMATION	
Name of organization	ALT PLUS d.o.o.
Address	Dunajska cesta 106
Postal Code	SI-1000
City	Ljubljana
Country	Slovenia
Telephone	+386 590 46120
Fax	+386 590 46121
E-mail	info@altplus.si
Website	www.altplus.si
Number of employees	5
Year of foundation	2010
Contact person	Mr. Franc Batagelj
Department / Function	Managing Director
Direct telephone number	+386 590 46120
Direct mobile	
Direct e-mail address	francb@altplus.si
Short Description of the Company	ALT PLUS is a modern translation company that uses cutting-edge technologies and innovative approaches in translation process to deliver high-quality, fast and affordable translation services. ALT PLUS specializes in software and games localization, technical documentation and legal translation. In addition to language services, ALT PLUS also specializes in Computer Assisted Translation and Machine Translation.

Other	
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PLACEMENT INFORMATION	
Department / Function	Translation Department
Description of activities	- Translation - Localization - Learning to work with computer-aided translation tools
Duration	3 months
Working hours / Weekly hours	8 / 40
City	Ljubljana
Help with finding Accommodation	Yes
Financial Contribution	Yes (50)
Other	

LANGUAGE REQUIREMENTS¹				
Language	Listening	Reading	Writing	Speaking
English	3	3	3	3
German	3	3	3	3
French	3	3	3	3
Italian				
Spanish				
Croatian	3	3	3	3
Bosnian	3	3	3	3
Serbian	3	3	3	3

ICT REQUIREMENTS

¹ Required language skills are rated from 1 to 3:

- 1 - basic level
- 2 - intermediate level
- 3 - proficient level

requirement	Expertise level ²
Microsoft Windows	Intermediate level
Microsoft Office	Intermediate level

OTHER REQUIREMENTS	
Driver's license	No
Other	We are looking for students of translation or linguistic studies who are native speakers of Croatian, Serbian, Bosnian or Macedonian language with excellent knowledge of English, German or French.

² ICT skills are rated with 3 levels of expertise:

- Basic level
- Intermediate level
- Proficient level