

# Placement Offer Form

EMPLOYER INFORMATION	
Name of organization	Polishproperty.eu
Address	Odrzańska 15 / 1b
Postal Code	50-113
City	Wrocław
Country	Poland
Telephone	+48 504 140 500
Fax	-----
E-mail	biuro@polishproperty.eu
Website	www.polishproperty.eu
Size of enterprise [nr of employees]: small ( $\leq 50$ ), medium (51-250), large ( $> 250$ )	small
Year of foundation	2011
Short Description of the Company	PolishProperty.eu offers a comprehensive real estate services on Polish market. We present the offers and manage real estate investments from advice and contractors verification to signing the contract.
Other	

CONTACT PERSON DETAILES	
Name	Michał Hajdasz
Department / Function	Account Manager
Direct telephone number	-----
Direct mobile	+48 502 241 997
Direct e-mail address	m.hajdasz@polishproperty.eu

<b>PLACEMENT INFORMATION</b>	
Department / Function	Junior Marketing Specialist
Description of activities	<p><b>Here is what you will be responsible for:</b></p> <ul style="list-style-type: none"> <li>• writing lifestyle articles</li> <li>• co-operation with the marketing department</li> <li>• help in planning the content for our web service and blog</li> <li>• showing up on parties and events, and delivering feedback</li> <li>• the research for your articles</li> <li>• work on promotion materials</li> <li>• supporting the organization of attractive events</li> </ul>
Duration	3 or 6 month
Working hours / Weekly working hours	8-16 / 40 to negotiate
City	Wrocław
Help with finding accommodation	Yes
Financial contribution	No
Other	

<b>REQUIREMENTS</b>	
Oral and written language skills	English - fluent in writing and speaking
Field of study	Marketing, Business Administration, Social Science, English, Architecture and Design, Journalism - or similar.
Computer skills	Basic (MS Office, Internet)
Other	