



# Erasmus + Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-2021** **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution (and department, where relevant)</b>	<b>Erasmus code</b>	<b>Contact details (email, phone)</b>	<b>Website (eg. of the course catalogue)</b>
DOKUZ EYLÜL ÜNİVERSİTESİ İZMİR	TR IZMIR01	Institutional coordinator:  Departmental coordinator:	
Itä-Suomen yliopisto (University of Eastern Finland)	SF KUOPIO12	Administrative contact: Ms. Mia Laurila Tel. +358 2944 58194 mia.laurila@uef.fi	<a href="http://www.uef.fi">www.uef.fi</a>
		Departmental contact: Joensuu campus: Ms. Sari-Johanna Karhapää Tel. +358 504422548 <a href="mailto:sari.karhapaa@uef.fi">sari.karhapaa@uef.fi</a> Kuopio campus: Ms. Christina Piel, Tel. +358 403553942 <a href="mailto:christina.piel@uef.fi">christina.piel@uef.fi</a>	

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR01	SF KUOPIO12	041	BUSINESS AND ADMINISTRATION	1 <sup>st</sup> , 2 <sup>nd</sup>	2X10	
SF KUOPIO12	TR IZMIR01	041	BUSINESS AND ADMINISTRATION	1 <sup>st</sup> , 2 <sup>nd</sup>	2X10	

FROM	TO	Area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching Weeks x hours	Staff Mobility for Training Weeks
TR IZMIR01	SF KUOPIO12	041	BUSINESS AND ADMINISTRATION	1x8	1
SF KUOPIO12	TR IZMIR01	041	BUSINESS AND ADMINISTRATION	1x8	1

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR01					
SF KUOPIO12		English		B2 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

TR IZMIR01:

SF KUOPIO12: [www.uef.fi/international](http://www.uef.fi/international)

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR IZMIR01		
SF KUOPIO12	15 April (nomination by e-mail) 30 April (online)	15 September (nomination by e-mail) 30 September (online)

2. TR IZMIR01:

SF KUOPIO12: The receiving institution will send its decision within 8 (eight) weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 (five) weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case a conflict.

## F. Information

### 1. Grading systems of the institutions

TR IZMIR01:

SF KUOPIO12: <http://www.uef.fi/en/studies/credits-and-grades>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR01		
SF KUOPIO12	<a href="mailto:international@uef.fi">international@uef.fi</a> Tel. +358 2944 58065/58170	<a href="http://www.uef.fi/en/studies/new-students">http://www.uef.fi/en/studies/new-students</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR01		
SF KUOPIO12	<a href="mailto:international@uef.fi">international@uef.fi</a> Tel. +358 2944 58065/58170	<a href="http://www.uef.fi/en/studies/new-students">http://www.uef.fi/en/studies/new-students</a>

### 4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation,

according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR01		
SF KUOPIO12	<p><a href="mailto:opiskelija-asunnot@joensuunelli.fi">opiskelija-asunnot@joensuunelli.fi</a></p> <p><a href="mailto:asiakaspalvelu@kuopas.fi">asiakaspalvelu@kuopas.fi</a></p>	<p>Joensuu Campus <a href="http://www.joensuunelli.fi/en/">http://www.joensuunelli.fi/en/</a></p> <p>Kuopio Campus <a href="http://www.kuopas.fi">http://www.kuopas.fi</a></p>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
TR IZMIR01	<p><i>Prof. Dr. Recep Zoparel</i> <i>vice-rector</i></p>	24/02/2014	
SF KUOPIO12	<p>Professor Matti Turtiainen, Head of the UEF Business School</p>	10.12.2013	 <p>UNIVERSITY OF EASTERN FINLAND Business School</p>

<sup>1</sup> Scanned signatures are accepted