

ERASMUS+ SHORT-TERM DOCTORAL INTERNSHIP MOBILITY APPLICATION PROCESS ANNOUNCEMENT

Within the scope of the ERASMUS+ Exchange Program for the Academic Year 2024-2025 (2024 PROJECT PERIOD), details about the application process for Dokuz Eylül University students who want to benefit from Internship Mobility are presented below.

APPLICATION CALENDAR FOR ERASMUS+ SHORT-TERM DOCTORAL INTERNSHIP MOBILITY

ERASMUS+ APPLICATION AND EVALUATION PROCESS STEPS:	DATE:
Online Applications (online application at turnaportal.ua.gov.tr)	March 4 – March 17, 2024 (hour 17:00)
Announcement of Students Entitled to Short-Term Doctoral Internship Mobility	March 20, 2024
Objection Process to Results	March 20 – March 26, 2024
Announcement of Final Results After the Appeal Process	March 26, 2024
The Internship Invitation Letters of the Qualifying Students to the Erasmus+ Application Portal Deadline for Uploads	10-May-2024

After the application deadline for mobility, all applications will be examined by the External Relations Coordination Office in terms of eligibility. The evaluation criteria and weighted scores to be used in evaluating mobility applications are as follows:

SCORE CALCULATION CRITERIA

Criterion	Score
Academic achievement level (GPA)	50% (out of a total of 100 points)
Language level	50% (out of a total of 100 points)
Children of martyrs/veterans and veterans (uploading documents during application) necessary	15 Score Points
Students with disabilities (documents must be uploaded during application)	10 points
They or their 1st degree relatives received disaster relief from AFAD * * *	10 points
During the online application period (until March 17, 2024), the internship invitation letter to those who uploaded to the application portal	10 points
Digital Opportunity Traineeships * **	5 Points
Those who have previously benefited from Erasmus+ mobility at doctoral level (with or without a grant)	10 points
Participants in mobility in the country of citizenship	10 points
Waiver until the specified date, although he was elected to mobility in previous periods non-participation in mobility without notice	10 points
Applying to two types of mobility at the same time (Reduction is applied to the type of mobility preferred by the student)	10 points
For students selected for mobility in previous semesters: Higher education institution those who do not participate in the meetings/training organized by the student without an excuse (in case the student re-applies to Erasmus+ mobility shall prevail.	5 Points

* Cumulative Grade Point Average of the Student for Application: Must be at least 2.50/4 or 65/100.

* * Foreign language score: At least 60/100 from the foreign language exams organized by ÖSYM (yds, YÖKDİL, KPDS, ÜDS) and accepted by ÖSYM (or a result corresponding to this score) should be uploaded to the application portal. (https://www.osym.gov.tr/TR_10358/esdegerlikler.html)

* During the online application; a document showing that AFAD has provided assistance to the disaster victim, a residence certificate and a Population Family Population Registration Sample must be uploaded.
necessary

1st Degree Relatives: mother, father, children and spouse
(Turkish National Agency, Decision dated 05.04.2023 (Version 3))

Since the additional score for the disaster victims is applied only once, the additional score within this scope will not be applied to the students who received additional points due to being a disaster victim in a previous application period and who were selected within the scope of Erasmus+ and were entitled to perform mobility. If the student is not selected in his/her previous applications, he/she will benefit from the application of additional points in the new application.

* **Only candidates who are accepted within the framework of internship calls/announcements of companies/organizations within the scope of Digital Opportunity Traineeships are evaluated for +5 points.

ACCESS TO THE ONLINE APPLICATION SYSTEM

[you](#) can log in to <https://turnportal.ua.gov.tr/> with your e-government account information.

Students who want to apply for more than one ad must complete their applications separately for each project. necessary

- We emphasize the importance of making your online application (not with a mobile phone/**mobile application**), **especially on a desktop/laptop computer**, recording this problem by taking a screenshot if you encounter a problem during the online application, and not leaving your online application to the last days and hours of the application period. We remind you that if the online application is completed with incomplete/incorrect information and documents, the applicant student will be responsible for the results. **After completing your application, make the necessary check to ensure that your "Application Status" is displayed as "Completed" when you click "My Applications" on the Online Application Portal.**

Within the scope of the online application process, information messages can be sent by the Erasmus+ Application Portal to your e-mail address registered in the portal about the changes in the system, the transactions to be carried out by you, etc. Since the contents of these messages may be important, we emphasize that it is important that you frequently check your e-mail address registered in the portal.

- **Before the online application process starts, please update your "Personal Information", e-mail address and phone number under the "Profile" heading at turnportal.ua.gov.tr and make sure that your grade point average and student status under the "Education Information" heading are up-to-date/accurate. If your grade point average taken from the e-government is not compatible with your grade point average at DEBİS, please contact the student affairs of your academic unit.** In the calculation of the Erasmus+ score to be used in the Erasmus + applications of the students, the grade point average on the online application system in the e-government will be used. Candidates are personally responsible for the up-to-dateness and accuracy of the relevant information. It is important that you check your transcript on e-government.

ANNOUNCEMENT OF ELIGIBLE STUDENTS AND OBTAINING AN INVITATION LETTER

After the application, the ranking of the candidates who meet the necessary conditions according to the Erasmus+ score will be announced on the page of the DEU Foreign Relations Coordinator, and the candidates to be specified will be entitled to receive an internship invitation letter related to their field of study within the period to be recognized and to perform a short-term Erasmus+ Internship. After the online application period is closed, it will also be explained for how many days the candidates who can **complete the short-term Erasmus+ Internship can be granted (minimum 5 days, maximum 30 days)**. Students **will be required to complete their internship activities by July 20, 2024**.

After the online application is completed, the document upload area will be active until **May 10, 2024** to upload an acceptance letter/invitation letter for students who have completed their application on the portal.

IMPORTANT NOTE: To upload the Internship Invitation Letter, you can use the field titled "ACCEPTANCE CERTIFICATE" on the "DOCUMENT UPLOAD" screen in the application portal.

2) You must obtain an internship invitation/acceptance letter signed by an institution officer whose name/surname has been printed and a stamp or seal printed by the institution you will do your internship.

In your invitation letter;

- Your name and surname,
- In which department of which academic unit of Dokuz Eylül University you are a student,
- In which date range (specifying day-month-year) you are planning the internship in the relevant institution,
- You will do an internship in the relevant institution within the scope of "Erasmus+ Traineeship Mobility",

- It should be specified what tasks the institution expects you to perform and (if certain) in which department you will do an internship.

* It is not possible to do an internship in EU institutions within the scope of Erasmus+.

Examples of Suitable Internship Places:

Resident in one of the countries where internship activities can be carried out, in the labor market or any public or private sector organization in the field of education, training, youth, research and development can be a place of internship. Although it is not a restrictive list, the following organizations can be counted as an example of an appropriate internship place:

- * small, joint or large enterprises belonging to a public or private sector
- * Public institutions at local, regional or national level,
- * embassies or consulates abroad of the sending country
- * all kinds of formations/associations-research institutes belonging to the business world such as chambers of commerce, artisans' associations, stock exchanges and trade unions
- * Foundations
- * school/institute/training centre (it can be any kind of educational institution from pre-school to high school education, including vocational education or adult education)
- * non-profit organizations, associations, NGOs
- * institutions that provide career planning, professional consultancy and information services
- * Higher education institutions

For Erasmus+ Short Term Doctoral Internship Mobility, there **will be no online preference process during the online application process, as there is no** Erasmus+ agreement/contracted institution and students find the internship institution/company themselves.

If students will be able to communicate in English during their internship activities in the institution/company where they receive an invitation letter for internship, the internship invitation letter can be evaluated within the scope of Internship Mobility with an English score, regardless of which Erasmus+ country the institution/company they receive an invitation letter from. In addition, for example, a student who speaks French and has received an internship invitation letter from France can participate in the evaluation with the French score (at least at B1 level) he/she will receive from the French exam.

It will be beneficial for our students to visit the Foreign Relations Coordination website as often as possible and follow our social media accounts in order to reach up-to-date announcements.

DAILY GRANT AMOUNTS

2021-2027 Contracted Period-Short Term Doctoral Mobility Grant Amounts	
Until the 14th day of the activity	70 Euros per day
From the 15th day to the 30th day of the activity	50 Euros per day

ERASMUS+ PROGRAM COUNTRIES: Bulgaria, Czech Republic, Denmark, Estonia, Finland, Croatia, Ireland, Sweden, Iceland, Latvia, Liechtenstein, Lithuania, Luxembourg, Hungary, Macedonia, Norway, Germany, Austria, Belgium, France, Southern Cyprus, Netherlands, Spain, Italy, Malta, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Greece

Note: The UK is no longer an Erasmus+ Programme country as a result of the Brexit process

ADDITIONAL GRANT SUPPORT and GREEN TRAVEL SUPPORT

Additional Grant Support

At the end of the application and evaluation process, **disadvantaged** participants who meet the necessary criteria and are eligible for the Erasmus+ activity will be provided with Additional Grant Support in addition to the grant they deserve. In order for the grant in question to be granted, the disadvantaged participant is defined as an individual who has limited economic and social opportunities and complies with the following subcategories.

1. Those who are subject to the Law No. 2828 (those who have a protection, care or accommodation decision by the Ministry of Family and Social Services in accordance with the Law No. 2828)
2. Students who have decided to be protected, cared for or sheltered within the scope of the Child Protection Law No. 5395
3. Those who do not have other parental income and are on an orphan's pension
4. Children of Martyr/Veteran
5. Those who are paid a pension for themselves or their family (it is sufficient to submit a document proving that the student received financial support from municipalities, public institutions and organizations (Ministries, Social Assistance and Solidarity Foundations, General Directorate of Foundations, Red Crescent, AFAD).
6. People with disabilities
7. Students whose parents or guardians receive a disability or in-need pension within the scope of the Law No. 2022 dated 01.07.1976 on Pension to Needy, Powerless and Orphaned Turkish Citizens Over 65 Years of Age and Disabled and Needy Turkish Citizens.
8. Additional grant support (disadvantage grant) is provided to students whose first-degree relatives or themselves reside in one of the universities (Gürün district of Sivas) and who are registered at DEU, and whose first-degree relatives receive disaster victim assistance from AFAD, if they are selected as a grantee for Erasmus+ student mobility is given to those from 17 provinces and 1 district (Adana, Adıyaman, Diyarbakır, Gaziantep, Hatay, Kahramanmaraş, Kilis, Malatya, Osmaniye, Şanlıurfa, Elazığ, Batman, Bingöl, Kayseri, Mardin, Niğde, Tunceli provinces) affected by the earthquake that occurred on February 6, 2023. (Turkish National Agency, Decision dated 05.04.2023 (Version 3)).
 - Additional Grant Support may be provided to students who comply with the above scope in the following amounts according to the type of mobility, upon their request and provided that they certify their status:
 - Credit and Dormitories Institution scholarships and similar scholarships, other grants and scholarships in the nature of success scholarships, one-off aids are not accepted within the scope of the financial aid in question.

Green Travel Support

In the event that students prefer green travel, an additional grant of 50 Euros for one time and up to 4 days of individual support grants for travel days will be available. **The aircraft is not covered by green travel. The main vehicle to which the majority of the distance between two points is covered will be entitled to a green travel supplementary grant if it is an external vehicle.**

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For Further information: <http://international.deu.edu.tr>

Email addresses for questions: deuerasmusstaj@gmail.com

(Erasmus+ Internship Mobility)